



Correctional/Juvenile Justice Graduate Studies Online Program Admission Requirements

1. Complete Application for Admission to Graduate School. Students applying for the ONLINE Correctional/Juvenile Justice Graduate Studies Program must apply online at <http://www.apply.eku.edu> and choose the CJJS – Online Masters application. **Failure to complete the proper application will significantly delay admission into the program.** (Students applying for the online certificate program should choose the CJJS – Online ND Certificate application option. Please note that the certificate application is considered a NON-DEGREE program by the University and is not eligible for financial aid).
2. Submit the \$35.00 non-refundable application fee (required for ALL first time applicants to graduate programs at EKU). Students are strongly encouraged to pay this fee with a credit card in conjunction with the online application. If payment can not be made with a credit card, a check or money order payable to EKU Graduate School will need to be submitted to CJJS Online Graduate Program, 105 Stratton Building, Eastern Kentucky University, 521 Lancaster Avenue, Richmond, KY 40475-3102. No action will be taken on a student's application until the fee payment has been received. **Failure to pay the fee or paying by check/money order will delay the application and admission process.**
3. Achieve a combined verbal and quantitative score of at least 800 and an analytical writing score of at least 3.0 on the Graduate Record Examination (GRE) [or 1250 combined on the GRE exam administered prior to October 1, 2002] and have official scores submitted to Eastern Kentucky University.
4. Submit an official transcript indicating an awarded bachelor's degree to the Program (unless undergraduate degree was conferred by EKU) directly from the degree granting institution. Please submit official transcripts to:
CJJS Online Master's Program
Eastern Kentucky University
105 Stratton Building
521 Lancaster Avenue
Richmond, KY 40475-3102
5. Submit three letters of recommendation from academic sources directly to the Program at the same address for transcripts (#4 above). Applications will not be considered until the application, application fee, official transcript, and letters of recommendation have been submitted to the Program. Applicants without official GRE scores on file may be considered on a provisional basis, depending upon undergraduate GPA and letters of recommendation.
6. For clear admission, applicants must have earned an undergraduate grade point average (GPA) of at least 3.0 overall or on the last 60 hours and meet the minimum GRE score requirements. Applicants not meeting the minimum GPA and GRE requirements may be admitted on a probationary basis and must maintain an overall graduate GPA of 3.0 during the first 9 hours of enrollment with only one grade of "C". Applicants with an undergraduate GPA of at least 3.0 but who have not taken the GRE may apply for one semester on a provisional basis. Official GRE scores must be received by the EKU Graduate School prior to the start of the next term or the student will not be allowed to register until such time as scores are received.
7. Students seeking admission into the online master's degree program must reside at least 60 miles away from EKU's Richmond campus. Students who live closer than 60 miles from campus must demonstrate a rationale that is satisfactory to the department for pursuing degree requirements online, rather than attending traditional campus classes.